

## West Africa Water Supply, Sanitation and Hygiene Program (USAID WA-WASH)

# USAID WA-WASH AND AFWA: A PRODUCTIVE COLLABORATION



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## West Africa Water Supply, Sanitation and Hygiene Program (USAID WA-WASH)

### BACKGROUND

AfWA assessment was conducted in January 2015 using the USAID NUPAS tools and it covered the items below:

- Legal structure
- Financial management
- Internal control
- Procurement system
- Human resources
- Program management
- Organizational sustainability



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### APPROACH

The results of the assessment revealed that, in general, AfWA has systems in place to properly manage USAID funding. However, the survey identified some gaps and made 18 recommendations to address them

Hiring of two consulting firms to conduct the necessary training of the staff and institutional capacity building in collaboration with USAID WA-WASH staff



Consequently, an action plan detailing AfWA institutional and human capacity development was prepared by USAID WA-WASH in collaboration with AfWA

Implementation of the action plan followed by monitoring and evaluation



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### AFWA OBJECTIVE

The training aimed to strengthen the technical and managerial capacity of AfWA's staff. The various training sessions were tailored to allow AfWA's participants to master information technology tools, as well as the fundamentals of project management, grant proposal writing, human resources management, and monitoring and evaluation.

More specifically, the objective of AfWA's capacity building program was to provide the association with the tools to reach its goals.



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### TRAININGS BY TOPIC 1/4

Thematic areas	Training topics	AfWA staff trained
Monitoring and evaluation	<ul style="list-style-type: none"> <li>• The foundations of monitoring and evaluation</li> <li>• Design and implementation of surveys</li> <li>• Data collection</li> <li>• Data quality evaluation</li> <li>• Reporting</li> <li>• Work plan and project management plan elaboration</li> <li>• Project management manual elaboration</li> <li>• Survey conduction and of data quality assessment</li> <li>• IT and technological tools for monitoring and evaluation</li> </ul>	6
Project management session 1	<ul style="list-style-type: none"> <li>• Program management</li> <li>• Project management procedure</li> <li>• Grant request elaboration</li> <li>• Budget elaboration</li> <li>• USAID rules and procedures for finance and administration</li> </ul>	7

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### TRAININGS BY TOPIC AREA 2/4

Thematic areas	Training topics	Afwa Staff trained
Project management session 2	<ul style="list-style-type: none"> <li>• Training on MS Project</li> <li>• Team management: Animate and motivate your team in order to achieve a good performance</li> <li>• Team building</li> <li>• Leadership coaching</li> </ul>	7
Information technology	<ul style="list-style-type: none"> <li>• Server management (Windows server, configuration fortigat)</li> <li>• Webinar, Online Forum (organize webinar –forum on line)</li> <li>• IT tools for project management</li> <li>• Data management and filing system</li> </ul>	3

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### TRAININGS BY TOPIC AREA 3/4

Thematic areas	Training topics	AfWA staff trained
Public relation	<ul style="list-style-type: none"> <li>• Production of communication media (writing technique )</li> <li>• Records management</li> <li>• Knowledge management basic principles</li> <li>• Design and production of photos and videos</li> <li>• Activities plan</li> <li>• Communication monitoring and evaluation plan</li> <li>• Mastering USAID procedures</li> <li>• Communication plan elaboration</li> <li>• Monitoring and evaluation of branding and marketing plan</li> <li>• Communication procedures within USAID</li> <li>• Communication material production</li> </ul>	6



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### TRAININGS BY TOPIC AREA 4/4

Thematic areas	Training topics	AfWA staff trained
Finance and administration	<ul style="list-style-type: none"> <li>Financial resources and accounting procedures Management Administrative</li> <li>Bank reconciliation</li> <li>Procurement procedures</li> <li>Corporate tax</li> <li>Financial management</li> <li>IT and technology tools for financial and administrative management</li> <li>The USAID rules and procedures for finance and administration</li> </ul>	8
Human resources	<ul style="list-style-type: none"> <li>Update of HR manual</li> </ul>	2
Procurement	<ul style="list-style-type: none"> <li>USAID procurement procedures</li> <li>Procurement plan elaboration</li> <li>Best practice in procurement</li> <li>Logistics and inventory management</li> </ul>	4



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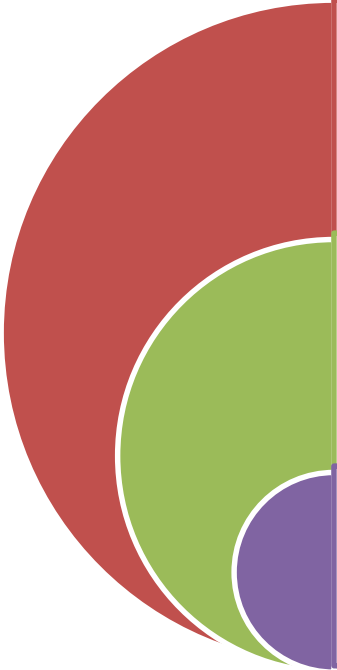
### TRAINING IMPACTS

USAID WA-WASH in collaboration with West African consulting firm is monitoring the impacts of the trainings on AfWA's staff to ensure that the trainings have had positive impacts on the participants daily activities and the quality of their deliverables.



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### KNOWLEDGE MANAGEMENT



A new Platform has been built based on WordPress technologies for AfWA by Florida International University with the support of USAID WA-WASH

The technology architecture of the new platform is going to facilitate a sustainable transition to AfWA

The platform was launched during the current AfWA's STC meeting in Rabat, Morocco



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### AFWA SUSTAINABILITY APPROACH

To help keep the Association activities going, USAID WA-WASH in collaboration with AfWA will select a consultant in charge of :

Developing AfWA  
2018-2022 strategic plan

Developing AfWA project  
management manual

Preparing AfWA income  
generating activities  
document

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### ACTIVITES GENERATRICE DE REVENU

An income generating action plan was prepared by USAID WA-WASH and it covered:

- WASH Gouvernance
- Administration and management of water utilities
- Inventory and protection of surface water and groundwater resources
- Monitoring of water resources quality
- Use of GIS to manage water resources
- Certification of water treatment plant operators
- Certification of waste water treatment plant operators

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### OTHER COLLABORATIVE EFFORTS



A MoU is under consideration with Florida International University to provide the framework for helping AfWA develop a water academy



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### THANKS



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